

# HIGHER EDUCATION DATA COLLECTIONS

## Timing Matrix for 2011 Reporting Year STAFF SUBMISSIONS for Table A, B and C Higher Education Providers

The following timing matrix should be read in conjunction with the relevant scope documents.

STAFF DATA SUBMISSIONS 2011 DATA REQUIREMENTS				SUBMISSION DATES FOR 2011 REPORTING YEAR																						
Submission	Files included in submission	Data to be included in submission	Submissions required	2010					2011					2012												
				AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Staff	Full-Time/Fractional Full-Time (FT) File	Full time/fractional full-time staff data as at 31 March of the reporting year of 2011	once each year																							
	Estimated Casual (EC) File	Full time/fractional full-time staff data as at 31 March of the reporting year of 2011																								
	Actual Casual (CA) File	Actual casual staff as at 31 December 2010																								

(NOTE: Private providers are not required to submit staff data)